



**Alvesta  
Kommun**

## SCHOOL TRANSPORT INFORMATION



## Table of contents

School transport information- Elementary school .....	2
Entitlement to school transport.....	2
Choosing another school or preschool.....	3
Special circumstances.....	3
Distance provisions.....	4
Pickup and drop off locations .....	4
School transport in the event of alternating residency (residing in more than one home).....	5
If a student moves during the school year .....	5
School transport times .....	6
Division of responsibility for school transport .....	6
School transport safety.....	7
Transport cancellation.....	7
Lost/demagnetised school cards .....	8
Students entitled to school transport who also attend after school programmes .....	8
Traffic information .....	9
Administration .....	9
Companion Travel .....	10
HIGH SCHOOL AND STUDENT TRAVEL.....	10



## School transport information- Elementary school

In accordance with the Swedish Education Act, the municipality is obliged to arrange school transport for elementary school students (Ch 10, 32§) and, as needed (Ch 11, 31§), must arrange transport with regard to route length, driving conditions, disabilities or any other special circumstances.

Alvesta municipality's guidelines for practical application are described below.

School transport is arranged for children/students in preschool and elementary school free of charge according to the travel distances listed below.

Transport to/from preschool and school-based child care is **not** included in the municipality's obligations.

### Entitlement to school transport

Elementary school students and preschoolers that meet the requirements according to this school transport regulation in terms of distance, driving conditions, disabilities or other special circumstances are entitled to school transport.

As a general rule, school transport is provided to and from the student's registered address within Alvesta municipality. There is no legal obligation for the municipality to provide school transport for preschool students.

However, Alvesta municipality has chosen to provide preschoolers with transport to and from school.

Those students who do not qualify for free transport can opt to pay for travel to and from school on regional public transport (Länstrafiken's routes)



## Choosing another school or preschool

According to Ch 10, 32§, the municipality is not obligated to arrange free school transport for students who opt to attend an elementary school or preschool other than the school provided by the municipality. If a student opts to attend a school other than the school provided by the municipality, transport is offered only if it does not result in an increased cost to the municipality.

## Special circumstances

School transport may be provided under special circumstances: For particularly difficult or dangerous school routes- traffic safety reasons. For students with disabilities that justify the need for school transport.

When a student can prove the need for school transport by providing a doctor's note. Applications for school transport due to special circumstances can be submitted using the form available for download on the municipality's website or by contacting the school transport manager to have a form sent to you by post.

The school transport manager will make an assessment for each individual case after receiving an application from a guardian.



### Distance provisions

The following distances form the basis for decisions on school transport:

<b>Year</b>	<b>Residence - School</b>
Preschool	Min 2 km
Years 1-2	Min 2 km
Years 3-4	Min 3 km
Years 5-6	Min 4 km
Years 7-9	Min 5 km

For those students entitled to school transport, the distance rules also apply for the distance between their residence and pickup/dropoff location. The distances listed below show the maximum distance a student may have between the bus stop and their residence.

<b>Year</b>	<b>Residence - Bus stop</b>
Preschool	Max 1 km
Years 1-3	Max 1 km
Years 4-6	Max 2 km
Years 7-9	Max 3 km

**PLEASE NOTE!** Guardians are responsible for a child until the moment the child steps on the school bus in the morning and from the moment the child gets off the bus in the afternoon.

### Pickup and drop off locations

In order to minimise the number of bus stops and avoid travelling over byways, preschoolers and students gather at designated bus stops or other collection points. There are designated locations for pickup/dropoff at the schools.



**School transport in the event of alternating residency (residing in more than one home)**

**Alternating residency indicates**

- that a student has permanent, habitual residence equally divided between 2 guardians.
- that both guardians reside within Alvesta municipality
- that the regular school transport organisation may be used
- that the requirements for school transport listed above are met

Applications for school transport for a child with alternating residency can be submitted using a special form available for download on the municipality's website or by request from the school transport manager. If residency status changes, a new application must be submitted.

**If the student moves during the school year**

For students in **year 9** who move away from Alvesta municipality during the school year but wish to remain in the same class, school transport is provided if the student's new municipality pays school fees to Alvesta municipality.



## School transport times

The right to school transport applies from the moment school starts until the school day ends.

School transport drops off students before the regular start time and picks up after the end of the regular school day.

These times do not need to coincide with lesson start/stop times for an individual student.

## Division of responsibility for school transport

Guardians are responsible for a student until the moment the student steps on a transport vehicle.

Guardians are also responsible for ensuring that a child is prepared mentally and physically to travel the school route in as safe a way as possible. This may mean that a guardian may need to follow the child to the bus stop for a shorter or longer period until the child is ready to walk to the bus stop alone.

Guardians are also responsible for ensuring that the child behaves accordingly and follows the rules, including arriving at the bus stop on time, wearing reflectors when it is dark and using the seat belt on the bus as is required by law.

The driver is responsible for the students during transport and is also responsible for maintaining order in the vehicle.

The school is responsible for a student the moment the student steps off the vehicle.

The same principle applies for transport to the student's home, though in reverse order.

At the start of the school year, schools will inform students of rules for traffic safety, for conduct at the bus stop, for pickup and drop off, as well as conduct during transport and departing the vehicle. The driver is also responsible for immediately reporting incidents, technical failures or accidents to Länstrafiken's traffic control.



Traffic control will contact the school transport manager responsible for administration who then notifies the relevant school(s). Depending on the nature of the accident, other personnel may also be notified.

#### School transport safety

Students are transported in well-equipped vehicles. Children/students must use safety belts during transport as is required by law.

To minimise injury in the event of a traffic collision or fire, the contractor will perform a safety review with the students. Students who intentionally damage the interior or the safety equipment inside school vehicles may be liable to pay for the damages.

#### Transport cancellation

The driver has the greatest responsibility for the student's safety during transport, so the driver is the individual who will decide if transport will be cancelled. If transport must be cancelled, e.g. for traffic safety reasons during inclement winter weather, the relevant contractor contacts Länstrafiken and the school transport manager as soon as possible. The relevant school(s) will be informed by the school transport manager. If multiple transports are cancelled, we try to provide notification via Radio Kronoberg.





#### Lost/demagnetised school card

Students who are entitled to school transport who travel via Länstrafiken's public routes, receive a school card that is valid for one school year.

If a card is lost or destroyed, students in years 7-9 are required to pay SEK 100 for a new card. This does not apply to a card that has been demagnetised or that is not usable due to technical reasons.

If a student's bus card has stopped working the student must get a receipt from the bus driver. The receipt will state the cause of the card error. The receipt must be submitted to the school assistant who will ensure that the student receives a new card.

The student must hand in the old, non functioning card to receive a new card at no charge.

If a student forgets their card, the student must obtain a note from the school assistant before home transport.

#### Students entitled to school transport who also attend an after school programme

Students who attend an after school programme are dropped off and picked up by their guardians according to the times agreed upon with the after school centre. Essentially, the right to a school transport only applies directly to a student's schedule at the school. The buses are arranged according to the number of children that travel to and from school in direct connection with the students' school day.



## Traffic Information

The entity primarily responsible for school transport is Länstrafiken Kronoberg. Transport is carried out in vehicles procured exclusively for student transport as well as via Länstrafiken's regular bus service.

Routing for each academic year is done centrally by school transport administrators together with the school assistants. All route planning must then be approved by Länstrafiken Kronoberg. Any changes made during the school year must be approved by Länstrafiken Kronoberg.

## Administration

Students not included under the regular school transport organisation, i.e. students who do not meet the criteria for school transport but wish to apply for transport, shall do so in writing using the form below.

A written decision will be sent to the applicant's guardian(s). We strive to process applications as quickly as possible. Processing times may vary depending on the nature of the application. If the application is approved and this indicates that routes will need to be added or adjusted, processing times may range from three days to a week or longer. Länstrafiken's processing time is three days. All timetable changes are sent to Länstrafiken, which then sends them to the respective transporter.



## Companion Travel

Companion travel means that a student may travel with a school companion in the municipality's procured school transport vehicles, if there is space in the vehicle, free of charge.

This applies to the routes exclusively reserved for school transports. This does not apply for the regular transport routes operated by Länstrafiken Kronoberg.

In order for a student to ride with a companion, a guardian must first submit a form that is available on the municipality's website or school office, following the instructions provided on the form.

## HIGH SCHOOL and STUDENT TRAVEL

High school students have a variety of options to assist them in travelling to and from school. However, all of the following conditions must be met:

- Students must be studying full time.
- The student may not receive a travel allowance.
- The student must have a registered address in Alvesta municipality.
- If the student has alternating residency, in addition to the rules stated above, compensation will be based on travel from the student's nationally registered address.
- A student may only receive assistance until the spring term

when they reach 20 years of age. A student can obtain assistance in the following ways:

1. A student may travel via a regularly scheduled elementary school transport (not by school card)
2. A student may receive a school card or temporary school card
3. A student may receive an allowance for individual trips between the student's residence and school (for students who can not travel via a collective school transport)
4. A student may receive an allowance for individual connecting trips between the student's residence and a bus stop.

Education



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